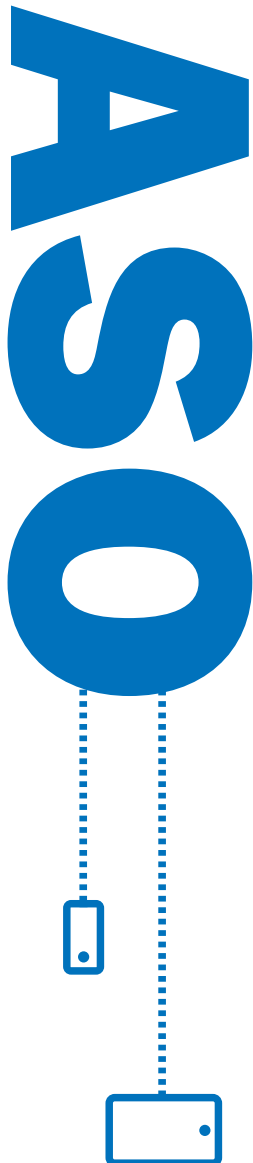


We are an Administrative Services Organization (ASO), helping your business simplify, and streamline, payroll, HR, employee retirement, group health benefits, workers' compensation and other critical administrative activities.



Description

Time & Attendance with Web and Mobile access

- GPS Tracked Mobile & Web Punching
- Workflow-Enabled PTO, Expense & Mileage Requests
- Job Costing / Labor Distribution
- Facial Recognition Timeclocks*

Integrated Payroll & Tax Administration

- Payroll Taxes in US and Canada
- Fully custom General Ledger Import
- Report Wizard
- Employee Self Service
- Garnishments, Levies & Child Support
- PTO, Pay Cards, W-2's and 1099's
- Davis Bacon / Certified Payrolls

Individualized Human Resource Compliance

- Live HR support
- Human Resource Information System (HRIS)
- Custom Employee Handbooks
- Expert FMLA, FLSA, ADA, Title VII, EEOC Guidance
- On-Boarding, On-line Enrollment, Employment Record Maintenance & Archiving
- Unemployment Claims & Dispute Management
- Facilitate Background & Drug Testing
- E-Verify

Customized Employee Benefits

- Health, Dental, Vision, Life, LTD and STD
- Claims Assistance & Adjudication
- Bill Reconciliation & Payment
- ACA Consulting and Reporting
- COBRA, HRA, HSA, FSA Administration
- 401(k) & 403(b) plans

Workers' Compensation and P&C

- Shop multiple carriers for best rates
- Pay-As-You-Go Billing
- Certificates of Coverage & OSHA Logs
- Commercial Auto/Liability/Property

* Additional Fees Apply



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